VSP Volunteer Guide at Hyer Elementary

Hyer Elementary relies on the volunteer power of its families to help the school, programs and events run successfully.

To get started,

- Go to https://secure.rotundasoftware.com/28/web-terminal/login/hyerpta
- From there, you'll be taken to the login page

Hyer Elementary PTA Dallas, TX	
Username	
Password	Forgot
Remember me	
Log I	n

- If you are a new family to Hyer, click on Forgot your username and password. This will send you a link to create your password.
- Accounts have been setup for all parents.
 - Communication will be sent to the email and primary phone number you provided during BSSU.
 - Also please be sure to check the primary phone number, as it will be used to send text reminders.

Signing up for a shift,

- Go to the **Full Schedule** page and select **Teacher YYYY**. You can sign-up for a shift by clicking on the **VOLUNTEER NOW** button. Once submitted, your name should then appear on the schedule.
- If your schedule permits, you can volunteer for other Hyer volunteer opportunities.
- Why is a shift grayed out? It is probably for a class or grade you are not eligible for. Please contact the VSP Chair at <u>vsp@hyerpta.org</u> if this appears to be an error.